



5850 S. Euclid Street Las Vegas, NV 89120-2449 (702) 799-5600 Fax (702) 799-5644

**Cannon Junior High School
Parent and Family Engagement Plan (PFEP)
2019-2020**

This policy was jointly developed and agreed upon by Cannon Junior High School and parents of students served in the school pursuant to Title I. Cannon Junior High School will convene an annual meeting, at a convenient time, for parents to evaluate this policy. This meeting will be held in October each school year. The school's Parent and Family Engagement Plan (PFEP) was developed by Cannon JHS staff and parents of students; and it will be distributed in an understandable and uniform format, in a language parents can understand. The NFEP will also be made available to the community. Cannon Junior High School will involve parents in an organized, ongoing and timely way in the planning, review and improvement of Title I programs, school performance plan and parent involvement policy.

1. Each year a meeting will be held in which parents and/or family members will be invited to develop/revise the school Title I Parent and Family Engagement Plan (PFEP). This meeting will be held before October 30 of each school year. The meeting will be organized through the assistance of our parent organization called, "Parent, Teacher, and Student Association (PTSA)." At the meeting, attending individuals will be encouraged to voice their thoughts as to how the plan could be improved upon. In an effort to inform our parents who did not attend, the PowerPoint, agenda, and meeting minutes are available on our website for them to upload. Additionally, the district survey results are reviewed during the meeting with a focus on bringing consensus on a focus area for improvement and formulation of steps to make that improvement.
2. During the PFEP meeting, the principal will review the results of the district wide survey that is filled out by parents, staff, and students at the end of each school year. A copy of the survey results will be provided to each individual attending the meeting and discussion will follow regarding the survey. Suggestions will then be asked for in relation to how to improve upon areas that had low scores. In an effort to improve parent participation on the district's survey, Cannon will encourage parents who attend various parent meetings to take the survey on computers located in the training center and we will call out using our ParentLink system to encourage parents who do not visit our school, to fill out the survey.
3. Throughout the school year, but especially at the beginning of the year, parents and family members of our students will be encouraged to be a member of Cannon's PTSA organization. This organization is a key group that meets with the principal monthly and helps to advise him/her of various areas of improvement. Additionally, the principal provides information to the PTSA members regarding school programming, staffing, calendar events, and updates on the various school initiatives as well as the progress made on the School Performance Plan.
4. Because all parents are required to register their children via online registration, the Educational Involvement Accords are integrated into the registration process through Infinite Campus. Parents must review Accords prior to completing their child's registration. Administrators and teachers have access to the Accords whenever needed for parent/student conferences or other occasions. Additionally, Cannon brings in numerous external programs to help our more needy families. These resources include; School Bell, 3 Square, Angle Tree, Century Link Tutors, Mobile Medical Clinic, and a state funded social worker. Parents are sometimes notified of these services through the ParentLink system or in other cases pre-identified via counselor, teacher, social worker, and others who work closely with parents and students. Parents are also encouraged to give us feedback through our social worker, counselor, teacher, and other interactions on what their needs are, especially in relationship to their children.



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5. Cannon JHS is dedicated to provide support to parents that will build their capacity for involvement that will ultimately improve their child's academic achievement through increased communication from administration, teachers, counselors, and support staff. With the combined efforts of these key individuals, information will be provided regarding:

- a. State Academic Content Standards
- b. Challenging State Academic Standards
- c. State and local academic assessments including alternative assessments
- d. State's proficiency level targets
- e. School Curriculum
- f. Progress Monitoring their Child's Progress
- g. How to Work with Educators

This information will be provided through parent trainings, teacher and counselor phone calls to parents, parent/teacher/administrator conferences, and during PTSA and Principal meetings.

6. Additionally, Cannon JHS is committed to assisting parents with their material and training needs. Our "Corner Closet" provides new or gently used clothing to needy students. The school district "School Bell" program provides backpacks and food to needy families, and we have numerous donors and business partnerships that provide support for our families during the holiday season and throughout the year. Finally, our PTSA, Site Based Technician, and administration conduct various trainings related to technology and the tabulation of student data to help improve academic achievement and foster parental and family engagement.
7. Cannon and CCSD's efforts in cultural competency training is provided to school staff in an effort to educate our teachers, counselors, support staff, and administration in how to reach out to, communicate, and work with parents and family members as equal partners. This training focuses on our relationships between each other and our parents and students in a way that values the contributions from all stakeholders and helps to build ties between parents and family members and the staff at Cannon. This training occurs outside of the school day for the leadership team and during School Based Collaboration time that is held before the school day on identified Friday mornings.
8. Cannon JHS makes use of multiple forms of communication in an effort to make parents and family members aware of information related to school and parent programs, meetings, and other activities. This includes flyers given to students in both English and Spanish to take home to their families. Additionally, Cannon uses the ParentLink program to send automated phone calls, emails, and text messages, in both English and Spanish, to make parents and family members aware of these types of happenings at Cannon JHS.
9. In an effort to encourage and support parents and family members to more fully participate in the education of their children, our school social worker will coordinate services and parent training opportunities. Trainings will be offered by Cannon personnel and FACES (Family and Community Engagement Services). Once this support is consistently put into effect, our parents should be able to more adeptly be able to meet their family's needs.